



The Acorn Partnership

Marston Montgomery Primary School
Long Lane C of E Primary School

Creating Media- Digital writing

Spring 1 2025
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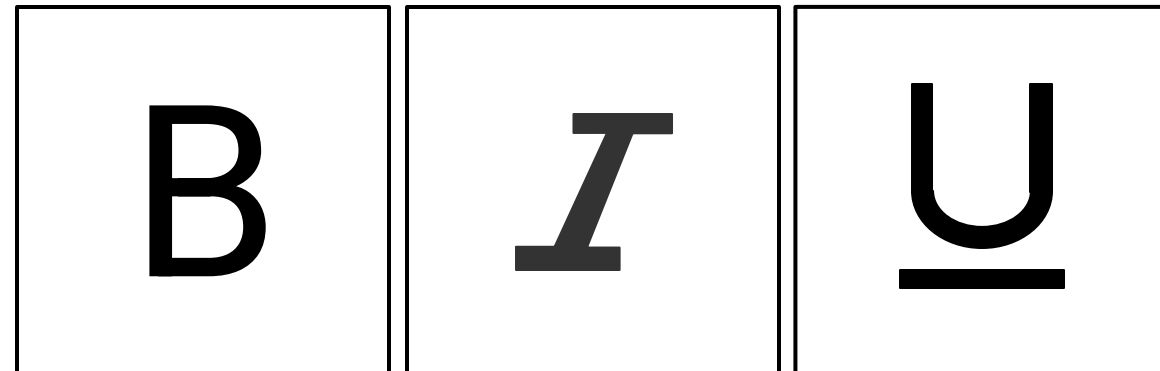
Sticky learning

- I know how to use a mouse to drag to create pictures.
- I know how to save work.
- I know how to use an undo button.
- I know how to open programs.



New Knowledge

- I know how to open word processor and locate keys on a keyboard to allow me to write on a computer.
- I know how to type to enter text into a computer and how to remove text using backspace.
- I know how to add capital letter using the shift button and how to underline text and make it bold and in italics using the tool bar.
- I know how to select text using double clicking and dragging in order for me to change the font of the text.
- I know how the undo changes using the undo button if they are not effective.



Key Vocabulary	
Word Processor	A computer program that helps you write and edit words, sentences, and paragraphs.
Keyboard	The set of buttons you press on a computer to type letters, numbers, and symbols.
Keys	The individual buttons on a keyboard.
Letters	The symbols we use to write words, like A, B, C, etc.
Type	To press keys on a keyboard to make words appear on the screen.
Numbers	The symbols that show amounts or counts, like 1, 2, 3, etc.
Space	The blank space between words or letters. On the keyboard, the "space bar" key makes a space.
Backspace	A key that erases the last thing you typed.
Text Cursor	A blinking line on the screen that shows where the next letter or number will appear when you type.
Capital Letters	The big versions of letters, like A, B, and C. They're used at the beginning of sentences and for names.
Toolbar	A row of buttons at the top of a program that helps you do things like bold words or change colours.
Bold	Making text thicker and darker so it stands out.
Italic	Slanting text to the side for emphasis.
Underline	Putting a line under text to make it stand out.
Mouse	A tool you use to move the pointer on a screen and click on things.
Select	To choose something on the screen by clicking or dragging over it.
Font	The style of the letters and numbers you type, like how they look on the screen.
Undo	A button that undoes or erases the last thing you did.
Redo	A button that brings back something you just undid.
Format	Changing how text looks, like its colour, size, or style.